



255 Main Street
Waterville, ME 04901

www.CappzasPizza.com

398 Maine Ave
Farmingdale, ME 04344

Advice to Applicants

Thank you for your interest in joining our team! Since 2009 Cappza's Pizza has been one of Central Maine's favorite pizza shops! We pride ourselves on consistently delivering a great customer experience! The key to that customer experience is our staff and to that end we are always looking to continue the growth and development of all our staff members and our management team.

Ideal candidates are friendly, reliable, accountable, and forward thinking who want to work in a fast pace, customer focused environment. While considering joining our team, please understand that we are serious about creating a productive working environment for our staff and maintaining the highest levels of quality, service, and attention for our customers.

We want you to understand that we also believe in living our values, some of which are:

- We believe that "good" isn't good enough.
- We believe in doing business in a professional and orderly manner. This includes a drug-free work environment.
- We believe in honesty and integrity
- We believe that only a happy and professional staff can give the level of personal service we demand.
- We believe in the ongoing training and development of our staff and see it as a worthy investment in the future of the company.
- We believe in providing legendary service – the unique and powerful sort of personal care and attention that our guests tell stories about.
- We believe that everyone here is capable of being an A+ player, and we expect it.

If this sounds like the kind of environment that you'd thrive in, we'd love for you to fill out an application. For more information or to apply online you can visit our website at www.CappzasPizza.com and click on the "jobs" link. Be sure to fill out the entire application, including references and their contact information. All complete applications are reviewed by a member of our management team. If we have any follow up questions we will either call or email you.

Thank you again for your consideration and have a great day!

Chad Partridge

Owner & Founder, Cappza's Pizza



Cappza's Pizza

Cappza's Pizza - Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status, or any other legally protected status.

PLEASE PRINT CLEARLY

Position(s) applied for: _____ Date: ____/____/____

Location (Circle one): **Waterville** **Farmingdale**

How did you find out about this job? Newspaper Employee Walk-In Relative Online Other: _____

Why are you seeking a new job at this time? _____

Applicant Information

First Name _____ Middle _____ Last _____

Street Address _____

City/State/Zip _____ Phone _____

If hired, do you have reliable means of transportation to get to work? _____ Describe _____

Are you at least 18 years old? _____ If not, when do you turn 18? _____

If the job you are applying for required driving: Driver's License No. _____ State _____ Expiration date _____

Are you legally eligible for employment in the U.S.? _____ (Proof of U.S. citizenship or immigration status is required if hired)

Would you be willing to submit to a drug test if requested by your employer? _____

Are you a veteran? _____ If yes, give dates of service: From _____ To _____

List any special skills or training: _____

Employment Information

Are you seeking full time, part time or temporary employment? _____

What hours and shift(s) would you prefer to work? _____

List times you are NOT available to work: _____

Are you willing to work overtime? _____ Weekends? _____ Holidays? _____

Are you currently employed? _____ If hired, when would you be able to start? _____

Have you ever worked for this organization before? _____

List any friends or relatives employed by this company: _____

Have you ever been discharged or asked to resign from any position? _____ If yes, please describe: _____

If applicable, please refer to the attached job description for the position for which you are applying. Are you able to perform all these tasks with or without reasonable accommodation? _____ Please describe which tasks, if any, you will need accommodation to perform, explain what type of accommodation you will need:

Education

Elementary: 1 2 3 4 5 6 7 8 Secondary: 9 10 11 12 G.E.D

Name of School: _____ Name of School: _____

Location of School: _____ Location of School: _____

If in high school, are you enrolled in a recognized co-op program? Yes No

If yes, identify program and school: _____

College: 1 2 3 4 5 6 7 8

Name of School: _____

Location of School: _____

Degree & Major: _____

Minor: _____

Work History (please begin with most recent)

1. Company _____ Phone: (____) _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____
Job Title: _____ Supervisor's Name & Title _____
Describe duties briefly: _____
Specific reason for leaving: _____

2. Company _____ Phone: (____) _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____
Job Title: _____ Supervisor's Name & Title _____
Describe duties briefly: _____
Specific reason for leaving: _____

3. Company _____ Phone: (____) _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____
Job Title: _____ Supervisor's Name & Title _____
Describe duties briefly: _____
Specific reason for leaving: _____

4. Company _____ Phone: (____) _____
Address _____ City/State/Zip _____
Dates of Employment: From _____ To _____
Job Title: _____ Supervisor's Name & Title _____
Describe duties briefly: _____
Specific reason for leaving: _____

For references purposes: Have you worked for any of these organizations or attended school under a different name? _____

If yes, give name and organization(s): _____

May we contact the employers listed above? _____ If not, list the employers you do not wish us to contact and why:

Authorizations & At-Will Employment Agreement

(please read carefully, then sign and date below)

I certify that I have personally completed this application. I declare that the information provided in this employment application is true and complete and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I agree to immediately notify this company if I should be convicted of a crime while my job application is pending or during my employment, if hired.

I authorize this company to make an investigation of all information contained in this employment application and I release from liability all companies and corporations supplying such information. I understand any false answers, statements, or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge.

I specifically authorize and direct my current and former employers to supply employment-related information to this company and do hereby release my current and former employers from liability for providing information to this company.

Upon termination of my employment for whatever reason, I release this company from all liability for supplying any information concerning my employment to any potential employer.

I authorize this company, if applicable, to request a copy of my credit report, motor vehicle driving record, and any other investigative report deemed necessary through various third party sources. As required by law, upon request within a reasonable period of time, I will be notified as to the nature and scope of such investigations.

I hereby agree to submit to any drug test required of me, whether prior to my employment or if employed by this company at any time thereafter. If requested, I will take a post-job offer physical examination and my employment, in the event I receive medical treatment for any condition, including a physical, psychological, emotional, or psychiatric condition that is job-related, I hereby authorize the limited release and exchange of such medical information relating to my condition between the treatment provider and a company-designated physician.

AT-WILL EMPLOYMENT AGREEMENT

I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract between the company and me. In addition, I understand and agree that if you employ me, in consideration of my employment, my employment and compensation will be at-will, for no definite period of time, and may be terminated at any time, for any reason, or for no reason at all. I understand that only the company's President is authorized to change the employment-at-will status and such a change can only be done in writing. I have read, understand, and agree to the above.

Signature _____ Date _____

Name (please print) _____